

**Board of Trustees**

Chase Allcott  
*Chair*

Tara Gotwalt  
*Secretary/Treasurer*

Chuck McCauley

Nikki Benson

Mark Runnels

**Ex-Officio  
Members**

Jim Curd  
*Mayor*

Trevor Dorsey  
*Vice Mayor*

Chris Batchelder  
*President*

Stephanie Clifton  
*Legal Counsel*

**Bartlesville Development Authority**

201 SW Keeler Ave (Depot)  
Bartlesville, OK 74003

**----- SPECIAL MEETING AGENDA -----**

8:00 a.m.

July 21<sup>st</sup>, 2026

**Call to Order - Chase Allcott**

- **Public Comment**
- **Oath of Office** for incoming Trustees, Chuck McCauley and Nikki Benson –  
*Laura Clark*
- **Minutes** – Discuss and take possible action to accept the June 24th, 2026  
Minutes - *Chase Allcott*
- **Financials** – Discuss and take possible action to accept the June 2026 Financial  
Statements – *Jared Patton*
- **President's Report** – *Chris Batchelder*

**EXECUTIVE SESSION**

- Motion and vote to move to Executive Session pursuant to 25 O.S. Sec. 307 (C)  
11 for the purpose of conferring on matters pertaining to economic  
development, including the transfer of property, financing, or the creation of a  
proposal to entice a business to locate within their jurisdiction - *Chase Allcott*

**RETURN TO OPEN SESSION**

- **Roadway/Utility Project MOU** - Discuss and take possible action approving a  
Memorandum of Understanding (MOU) between the BDA and the City of  
Bartlesville formalizing the agreement to fund construction of utility and roadway  
improvements servicing the new hangar project at the Bartlesville Municipal  
Airport – *Chris Batchelder*
- **Roadway/Utility Construction** – Discuss and take possible action approving  
construction funding for utility and roadway improvements at the Bartlesville  
Municipal Airport, not to exceed \$1.5 million from BDA, paid through ARPA and  
PREP grant funding from the State of Oklahoma Department of Commerce –  
*Chris Batchelder*
- **Staff Reports**
- **New Business**
- **Adjourn**

Received in the office of the City Clerk, 401 S. Johnstone, Bartlesville, OK 74003 at  
4:15 p.m. on Thursday, July 16, 2026, and posted same day at 5:30 p.m.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): All discussion items are subject to possible action by the Bartlesville Development Authority (BDA). Official action can only be taken on items which appear on the agenda. The BDA may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the BDA may refer the matter to the City Manager, Staff or City Attorney, or back to a committing or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The BDA may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.