CITY BOARD OF ADJUSTMENT
REGULAR MEETING
September 24, 2026
5:00 p.m.

Location: City Hall
401 S. Johnstone Ave.
Bartlesville, OK 74003
Council Chambers
Phone: 918-338-4244

Chair: Kinder Shamhart

AGENDA

ITEM NO. 1 – Call to Order and Roll Call

ITEM NO. 2 – Public Comment on Agenda Items Without Public Hearing

ITEM NO. 3 – Consideration of the Consent Agenda

3a. Approval of the minutes of the regular meeting of August 27, 2026.

ITEM NO. 4 – Consideration of Items Removed from the Consent Agenda

ITEM NO. 5 – Public Hearings

5a. Case No. APPEAL-0426-0002 – Public hearing to consider and take action on an application for an appeal of a determination made by an administrative officer under the City of Bartlesville Zoning Regulations, from Nathalie Cornett, Attorney at Law, Eller & Detrich, P.C., on behalf of Bison Built LLC, to allow the sale of portable/accessory buildings on property zoned C-5 (General Commercial), located at 3823 SE Adams Rd.

ITEM NO. 6 – General Board Business – None

ITEM NO. 7 – City Staff Members' Comments

ITEM NO. 8 – Board of Adjustment Members' Comments

ITEM NO. 9 – Adjournment

Filed in the office of the City Clerk at 401 S. Johnstone, Bartlesville, Oklahoma, on September 18, 2026, at 10:50 a.m. and posted same day at 1 p.m.

Jason Muninger — /s/ Elaine Banes

Jason Muninger, CFO/City Clerk — by Deputy City Clerk

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): All discussion items are subject to possible action by the Board of Adjustment. Official action can only be taken on items which appear on the agenda. The Board of Adjustment may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board of Adjustment may refer the matter to the City Manager, Staff or City Attorney, or back to a committing or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The Board of Adjustment may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.