BLOCK PARTY APPLICATION/PERMIT

city of bartlesville
CONNECTED / CREATIVE / VIBRANT

To close off your street and register your block for your Block Party activities, complete the following information. You will receive notification of your permit as soon as possible. At that point, you can print off the street closed signs and invite your neighbors to your party.

Please submit completed application to:

Mail
Community Development Dept
City of Bartlesville
401 S. Johnstone Avenue
Bartlesville, OK 74003

Fax: (918) 338-4239

E-mail:
madavis@cityofbartlesville.org or
specialevents@cityofbartlesville.org

Phone: (918) 338-4281

1 CONTACT INFORMATION

Name	
Address (include zip)	
Home Phone Number	
Work Phone Number	
Email Address	

2 BLOCK PARTY DETAILS

Date of Party _____

What type of activities are you planning for your Block Party? _____

_____

Estimated number of people you expect to attend _____

Time activities will begin and end _____

Location on block where Block Party activities will occur? _____

Are you planning to close your street? ☐ Yes ☐ No

If yes, street name and hundred block to be closed: _____

From (cross street) _____

To (cross street) _____

Intersections **cannot** be closed

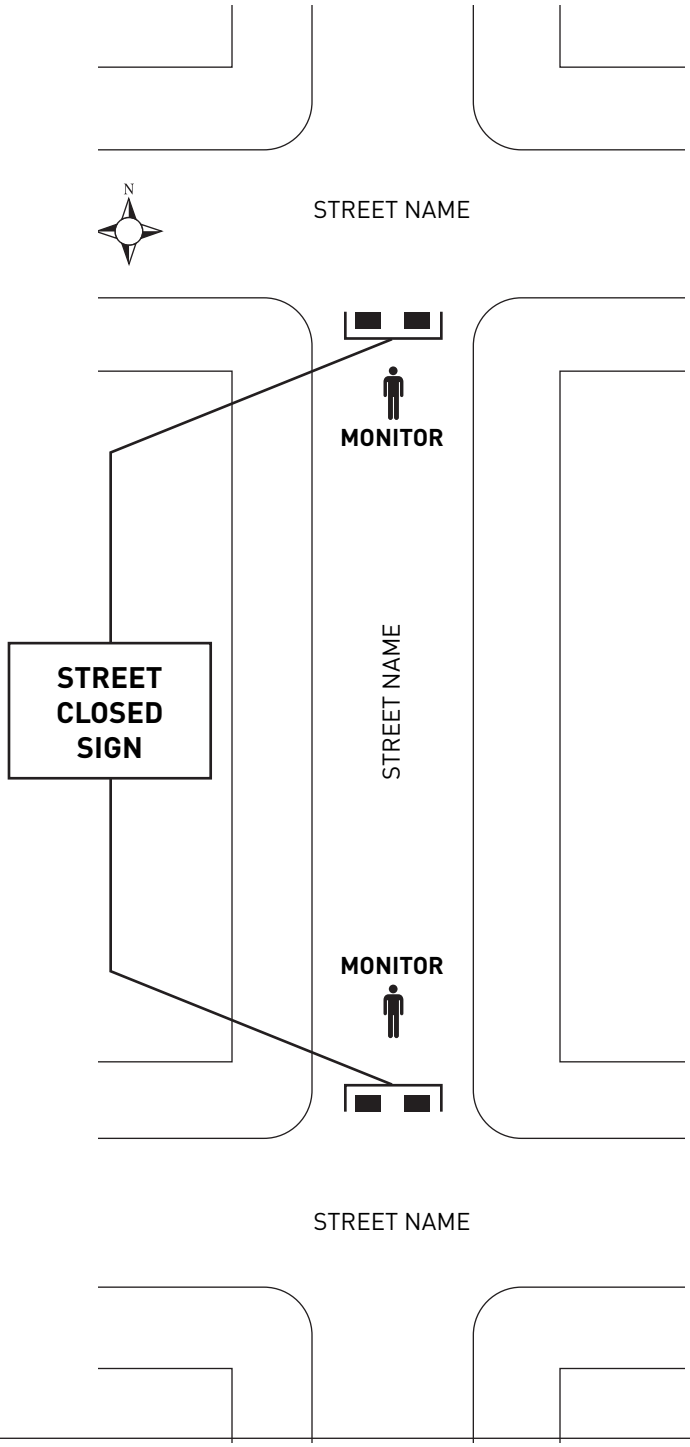
Continued

Below is an example of how to block off your street, once you receive your permit.

1. Print off the attached "STREET CLOSED" sign and attach to garbage can, saw horse, back of chair, etc.
2. Monitors shall be available to open the street for local access emergency vehicles.
3. Maintain a 20' fire lane at all times.
4. Do you want to use City Barricades for your block party? If so, how many would you like to borrow?

_____

You will be responsible to pick up and return these barricades to the Public Works Department, located at 1700 W. Adams Boulevard. You will need to call them at (918) 338-4131 to make these arrangements once the permit is approved.



Permittee's Certification: I certify that I am a resident of the neighborhood in which this block party will be conducted; at least 60% of the residents who live in the blocked-off area are in favor of the block party described herein; that the information submitted in connection with this application is true and accurate; and that I agree to adhere to comply with all applicable City, State, and Federal laws and the terms identified below, and understand that failure to do so will rend the block party permit, if issued, void, as evidenced by my signature below.

_____
Signature of Permittee

_____
Date

TERM

Indemnification

The Permittee agrees to defend, indemnify, and hold harmless the City of Bartlesville, its officials, officers, employees, and agents against: (1) any liability, claims, causes of action, judgments, or expenses, including reasonable attorney fees, resulting directly or indirectly from any act or omission of the Permittee, its subcontractors, anyone directly or indirectly employed by them, and anyone for whose acts or omissions they may be liable, arising out of the Permittee's use or occupancy of the public right-of-way; and (2) all loss by the failure of the Permittee to fully or adequately perform, in any respect, all authorizations or obligations under the Permit.

Acceptance of terms, conditions, and requirements

Permittee shall accept the terms, conditions, and requirements of the permit and agree to comply with them to the satisfaction of the City of Bartlesville. Permittee further agrees to comply with all applicable city ordinances, and all applicable requirements of state and federal law.

OFFICE USE ONLY

APPROVED: **Police** _____ **Community Development** _____

Street _____ **Park** _____

Fire _____ **Building** _____

STREET CLOSED

Block Party

city of bartlesville

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