



**REGULAR MEETING OF THE
BARTLESVILLE CITY COUNCIL**

**Tuesday, September 8, 2026
5:30 p.m.**

City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**James S. Curd, Jr., Mayor
918-338-4282**

AGENDA

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Curd.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. Invocation by Dr. Rod MacIvane, Pastor, Grace Community Church.**
- 4. Public Comments on Agenda Items.**
- 5. City Council Announcements and Proclamations.**
 - Constitution Week September 17-23, 2026
 - Oklahoma Baptist Disaster Relief Month September 2026
 - Mayoral Letter of Appreciation to United Golf LLC
- 6. Authorities, Boards, Commissions and Committees**
 - Two openings on the Bartlesville History Museum Trust Authority
 - One opening on the Bartlesville Library Board
 - Two openings on the Bartlesville Library Trust Authority
 - Two openings on the White Rose Cemetery Board
- 7. Consent Docket**
 - a. Approval of Minutes**
 - i. The Regular Meeting Minutes of August 3, 2026.
 - ii. The Special Meeting Minutes of August 12, 2026.
 - iii. The Special Meeting Minutes of August 28, 2026.
 - b. Approval of Appointments, Reappointments and Ratification of Appointments**
 - i. Reappointment of Mr. Mark Cough to an additional three-year term on the Bartlesville Library Trust Authority at the recommendation of Councilmember East.
 - ii. Reappointment of Mr. Amos Radlinger and Mr. Jonathan McCormick to additional three-year terms on the Board of Adjustment at the recommendation of Mayor Curd.
 - iii. Appointment of Mr. Bruce Kinkade to a three-year term on the City Planning Commission at the recommendation of Councilmember Kirkpatrick.
 - iv. Reappointment of Ms. Jennifer Galvin to an additional three-year term on the Park Board at the recommendation of Mayor Curd.
 - c. Approval of Resolutions**
 - i. Amending the Budget of the City of Bartlesville for Fiscal Year 2025-2026 appropriating unbudgeted revenue for the Health Insurance Fund.
 - ii. Amending the Budget of the City of Bartlesville for Fiscal Year 2026-2027 appropriating donation funds for the Boots Hollow Golf Course Fund.
 - iii. Acceptance of a FAA grant AIG 3-40-0007-020-2026 and AIP 3-40-0007-21-2026

for “Construct 3 75’ x 75” Box Hangars” in the amount of \$849,286.00 and \$526,632.00, respectively, and authorize the Mayor to execute the grant documents upon receipt from FAA.

- iv. Amending the Budget of the City of Bartlesville for Fiscal Year 2026-2027 appropriating grant funds from the Oklahoma Department of Aerospace and Aeronautics (ODAA) and the FAA for the Bartlesville Municipal Airport.

d. Approval and Ratification of Agreements, Change Orders, Contracts, Easement Requests, Engagement Letters, Grant Applications and Agreements, Leases, Memorandum of Understanding (MOU), Proposals, and Statement of Work.

- i. Renewal of the P66 Branded Aviation Dealer Agreement to supply/support retail and contract fuel and mobile refueler(s) for fuel delivery to aircraft; and approve the addendum to the Branded Aviation Dealer Agreement to reimburse the City up to \$40,000 for fuel filter upgrades to the existing filtration system.
- ii. Airport Hangar Lease Agreement with Kevin Roll for North Hangar 1 and the Bartlesville Municipal Airport in the amount of \$205.40 monthly.
- iii. Airport Hangar Lease Agreement in PAS Hangar 2 with David Day and the Bartlesville Municipal Airport in the amount of \$154.05 monthly.
- iv. Airport Hangar Lease Agreement in PAS Hangar 2, 2nd space with David Day and the Bartlesville Municipal Airport in the amount of \$154.05 monthly.
- v. Citizenship and Civic Engagement Grant Contract between the Oklahoma Department of Libraries and the City of Bartlesville/Bartlesville Public Library to fund the salary of the Literacy Instructor position.
- vi. Contract with B-Town Construction for a concrete panel rehabilitation of Kenwood Road between Willowood Drive and Sandstone Drive.
- vii. Quote with Tyler Technologies for New World Public Safety Server Migration to ensure continued reliability, security, and efficiency of critical public safety operations, in the amount of \$75,000.
- viii. Task Order No. 9 to the Master Services Agreement with Parkhill, Smith and Cooper for airport consulting services, expense covered by the BDA through ARPA and PREP grants.
- ix. Task Order No. 10 to the Master Services Agreement with Parkhill, Smith and Cooper for airport consulting services, 95% reimbursable by the FAA and ODAA and 5% (\$9,300) funded by the City.
- x. Change Order No. 5 from Koehn Construction Services for the Construct Box Hangar – Bartlesville Municipal Airport Project, for an overall increase in the contract amount of \$35,006.64.
- xi. Drainage Improvement Construction Agreement with Shadow Lake Village to construct drainage improvements in the northeast corner of Shadow Lake Village, with funds currently budgeted for “Drainage Materials”, in the approximate amount of \$8,000.
- xii. Letter of Agreement with Holloway, Updike and Bellen, Inc. for engineering design of the Bartlesville Street Rehabilitation, Cherokee Avenue & Michigan Street Project, in the amount of \$100,000.
- xiii. Contract between the City of Bartlesville and Okie Safety Consulting for the purpose of performing permitting, new and existing building plan reviews/inspections, sprinkler suppression system plan reviews, fire alarm plan reviews, mechanical, electrical, plumbing reviews, CO2 system reviews, hood suppression system plan reviews, residential reviews and inspections, and annually required reviews and inspections on an as needed basis, with various fees per service.
- xiv. Agreement with State of Oklahoma Statewide Bid Contract SW055M good through 12/31/2027 for the purchase of one 2027 Ford F-350 from Bill Knight Ford, in the amount of \$52,890.53.
- xv. Equipment lease between the City of Bartlesville and the City of Collinsville, Oklahoma, to lease the 2000 model E-One aerial truck that is currently out of service and in storage, with any costs associated for testing, maintenance, and upkeep at the expense of the City of Collinsville during the terms of the lease.

- xvi. Change Order No. 4 from KSL Dirtworks, LLC for the Utilities and Access Road – Bartlesville Municipal Airport Project, expense covered by the BDA through ARPA and PREP grants.
 - xvii. Approval of a grant from the Oklahoma Department of Aerospace and Aeronautics (ODAA) for “Construct 3 75’x75’ Box Hangars”, and authorize the Mayor to sign the grant application and agreement, in the amount of \$1,000,668.00.
- e. **Receipt of Financials**
 - i. Interim Financials for the twelve months ending June 30, 2026
 - ii. Interim Financials for one month ending July 31, 2026
 - f. **Receipt of Bartlesville NEXT Progress Report**
 - i. Bartlesville NEXT Progress Report July 2026
 - g. **Receipt of ALPR (Flock Cameras) Report**
 - i. ALPR Report for September 2026
 - h. **Receipt of Bids**
 - i. Bid No. 2026-2027-007 for Construct 3 75’ x 75’ Box Hangars
- 8. **Discuss and take possible action to award Bid No. 2026-2027-007 for Construct 3 75’ x 75’ Box Hangars at the Bartlesville Municipal Airport; AIG 3-40-0007-020-2026, AIP 3-40-0007-021-2026, ODAA BVO-27-FS. Presented by Councilmember Kirkpatrick.**
 - 9. **Discuss and take possible action on a Recycling Agreement with the Cherokee Area Council #469, Boy Scouts of America. Presented by Laura Sanders, Interim City Manager and Philip Wright, Cherokee Area Council Executive.**
 - 10. **New Business.**
 - 11. **City Manager and Staff Reports.**
 - 12. **City Council Comments and Inquiries.**
 - 13. **Adjournment.**

The Agenda was received and filed in the Office of the City Clerk at 4:42 p.m. and posted in prominent public view at City Hall at 5:15 p.m. on Tuesday, September 1, 2026.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Candice L Pullins

by Candice Pullins, Assistant City Clerk

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Cable Viewing on Sparklight: Channel 56

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.