

# Special Business Meeting

Bartlesville Convention & Visitors Bureau  
dba Visit Bartlesville  
300 SE Adams Blvd.  
Bartlesville, OK 74003  
September 16, 2026

12:00 noon

**Bartlesville Community Center**

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## Agenda

**2026.-2027  
Board of  
Directors**

**Chairman**  
Michael Colaw

**Vice Chair**  
Kyle Ppool

**Secretary/Treasurer**  
Dennis Halpin

**Board of Directors**  
Deshane Atkins  
Brent Butler  
Courtney Manning  
Angie Terronez  
Dean Robertson  
Shane Linehan

**Ex-Officio Members**  
Maria Swindell Gus  
Trevor Dorsey City  
Council  
Aaron Kirkpatrick  
City Council

### Call to Order

#### Minutes

- Approval of July 2026 Regular Business Meeting Minutes

#### Financials

- Accept Monthly Financials for June 2026

#### Reports

- Executive Director's Report
- Committee Reports

#### Business.

- Discuss and take possible action to appoint Kyle Ppool as an authorized 2<sup>nd</sup> signor for checks written on behalf of Visitors Inc.

#### Public Comment

#### Adjourn

The Notice of Meeting and Agenda was received by the City Clerk, 401 S. Johnstone Ave., Bartlesville, Oklahoma at 12:31 p.m. on Thursday, September 10, 2026 and posted same day by 3:30 p.m.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Candice L Pullins

by Candice Pullins, Assistant City Clerk

Open Meeting Act Compliance (25 O.S. Sec. 301 *et seq.*) All discussion items are subject to possible action by the Bartlesville Convention and Visitor's Bureau Board of Directors. Official action can only be taken on items which appear on the agenda. The Bartlesville Convention and Visitor's Bureau Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Bartlesville Convention and Visitor's Bureau Board of Directors may refer the matter to the City Manager, Staff, or City Attorney, or back to a committee or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The Bartlesville Convention and Visitor's Bureau Board of Directors may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.