REGULAR MEETING OF THE BARTLESVILLE CITY COUNCIL

Monday, November 2, 2026
5:30 p.m.

James S. Curd, Jr., Mayor
918-338-4282

City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

AGENDA

1. **Call to order the business meeting of the Bartlesville City Council by Mayor Curd.**

2. **Roll Call and Establishment of a Quorum.**

3. **Invocation by Terry Koehn, Pastor First Church, A United Methodist Community.**

4. **Public Comments on Agenda Items.**

5. **City Council Announcements and Proclamations.**

   - Homeless Awareness Month, November 2026
   - Extra Mile Day – November 1, 2026

6. **Authorities, Boards, Commissions and Committees**

   - Two openings on the Bartlesville Library Trust Authority
   - One opening on the Bartlesville Redevelopment Trust Authority

7. **Consent Docket**

   a. **Approval of Minutes**
      i. The Special Meeting Minutes of October 2, 2026.
      ii. The Regular Meeting Minutes of October 5, 2026.
      iii. The Special Meeting Minutes of October 8, 2026.

   b. **Approval of Appointments, Reappointments and Ratification of Appointments**
      i. Appointment of Ms. Meral Jones to a three-year term on the Park Board at the recommendation of Mayor Curd.
      ii. Reappointment of Mr. Andrew Olesen to an additional three-year term on the Park Board at the recommendation of Mayor Curd.

   c. **Approval and Ratification of Agreements, Change Orders, Contracts, Engagement Letters, Grant Applications and Agreements, Leases, Memorandum of Understanding (MOU), Proposals, Quit Claim Deeds, and Statement of Work.**
      i. Appointment of Rachel D. Showler to serve as the Authorized Agent for the City of Bartlesville's Defined Benefit and Defined Contribution Retirement Plans administered through the Oklahoma Municipal Retirement Fund.
      ii. Claim and Certification Forms, concluding documents from an Oklahoma Department of Libraries (ODL) grant to reimburse expenses from the Association of Rural and Small Libraries conference.

iii. Contract between the City of Bartlesville/Bartlesville Public Library Literacy Services and the Oklahoma Department of Libraries to receive grant funds that enable the Literacy Department to schedule and coordinate a variety of health and wellness programs for the Bartlesville Community.
iv. On-demand contract not to exceed $100,000.00 with B-Town Construction for the installation and decommissioning of water distribution lines of various sizes.
v. Rental agreement renewal with Bottleless Nation (formerly Artesian Water) for one filtered water cooler to continue use in the airport terminal lobby, in the amount of $47.00 monthly or $564.00 annually, for a three year lease.
vi. Contract renewal with Polco (Policy Confluence), Inc. for survey services, in the amount of $26,000.00 for a subscription term of 24 months.
vii. Short Form Contract with Double C Construction to clear, remove, and dispose of all trees and brush along Turkey Creek in the Eastland Shopping Center, in the amount of $65,000.00.
viii. Short Form Contract with Double C Construction to clear, remove, and dispose of all vegetation and sediment from the drainage structure at Southport Drive and Highway 75, in the amount of $12,000.00.
ix. Design Contract with BKL for design services for the Fire Station No. 2 Project, in the amount of $288,000.00.

d. Receipt of Financials
i. Interim Financials for three months ending September 2026

e. Receipt of Bartlesville NEXT Progress Report
i. Bartlesville NEXT Progress Report October 2026

f. Receipt of ALPR (Flock Cameras) Report
i. ALPR Report for October 2026

g. Receipt of Bids
i. Bid No. 2026-2027-009 Sunset Pedestrian Bridge
ii. Bid No. 2026-2027-010 Storm Siren Replacement
iii. Bid No. 2026-2027-011 for the Douglass Park Shelter Project

8. Discuss and take possible action to award Bid No. 2026-2027-009 for Sunset Blvd. over Butler Creek Pedestrian Bridge Project. Presented by Councilman Kirkpatrick.

9. Discuss and take possible action to award Bid No. 2026-2027-010 for Storm Siren Replacement. Presented by Mayor Curd.

10. Discuss and take possible action to award Bid No. 2026-2027-011 for the Douglass Park Shelter Project. Presented by Mayor Curd.

11. Discuss and take possible action to accept a donation from Arvest Foundation in the amount of $15,000, and approve a resolution amending the budget for the City of Bartlesville, Oklahoma for Fiscal Year 2026-2027 appropriating unanticipated revenue in the CIP Sales Tax Fund of the Park Department. Presented by Laura Crow, Interim City Manager.

12. Discussion and possible action with respect to a resolution declaring the intent to consider approval of a project and creation of a tax increment district under the local development act; directing preparation of a project plan; appointing a review

committee; directing the review committee to make findings as to eligibility and financial impact, if any, on taxing jurisdictions and business activities within the tax increment district; directing the review committee to make a recommendation with respect to the proposed project plan; directing the Bartlesville Planning Commission to make a recommendation with respect to the proposed project plan; and containing other provisions relating thereto. Presented by Jered Davidson, The Public Finance Law Group PLLC.

13. **Move to executive session pursuant to 25 O.S. Sec. 307(B)(1) to discuss the Employment Agreement of Terry Lauritsen as City of Bartlesville City Manager.**

14. **Return to Open Meeting.**

15. **Discuss and take possible action to approve the Employment Agreement for Terry Lauritsen as City of Bartlesville City Manager. Presented by Rachel D. Showler, Human Resources Department.**

16. **Pursuant to 11 O.S. Sec. 8-103, and upon approval of Agenda Item 15, the Oath of Office will be administered to Terry Lauritsen by City Attorney Jess Kane.**

17. **New Business.**

18. **City Manager and Staff Reports.**

19. **City Council Comments and Inquiries.**

20. **Adjournment.**

The Agenda was received and filed in the Office of the City Clerk at 4:00 p.m. and posted in prominent public view at City Hall at 5:30 p.m. on Tuesday, October 27, 2026.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

City of Bartlesville Website: https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/
Live Streaming: https://www.cityofbartlesville.org/city-government/city-council/public-meeting-calendar/
Cable Viewing on Sparklight: Channel 56

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.